



CHA/ADM/25/08/611

Date : 29.08.2025

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NOTIFICATION

- Read :**
1. **Resolution no. JM 19.25.14 of the 19th Joint meeting of Governing Body and Board of Management held on 8th May, 2025**
 2. **Resolution no. 45.25.09 of the 45th meeting of Governing Body held on 28th August, 2025**

Sub : **Constitution of the University Advisory Board of CHARUSAT**

With an aim to provide strategic guidance, industry expertise and community perspective to the university leadership, a University Advisory Board is proposed to be established. It will serve as advocates, ambassadors and advisors committed to advancing the university's mission of excellence in education, research, and service. In addition, it will represent a vital partnership between the university and its broader community of stakeholders, ensuring that the university and its constituent institutes remain responsive to evolving societal needs while upholding its core academic values.

A) CONSTITUTION :

The University Advisory Board comprises experts from the diverse fields such as academics, industry, research etc. as per following ensuring wide range of perspectives.

Sr. No.	Designation	Name & Associations
1	Chairperson (<i>Ex-Officio</i>)	President – CHARUSAT
2	Nominated Member	Shri Nayan M Patel • Executive Director of Patel Extrusion Group and Packam Controls Pvt. Ltd., Mumbai • Associated with Shri Vile Parle Kelvani Mandals, NMIMS University, Mumbai • Ex-president of IMC Chamber of Commerce and Industry, Mumbai • Vice President of the Homeopathic Education Society, Mumbai • Served as President of the Indian Merchants' Chamber during its centenary year (2006–07) • Honorary Consul of the United Republic of Tanzania - Mumbai
3	Nominated Member	Prof. (Dr.) Rajeev Sharma • Presently serving as Professor at Sharda University, Noida • Rtd. Scientist-F of Department of Science & Technology (DST), Govt. of India • Played pivotal role in advancing research & development programs including Cyber-Physical Systems, Data Science

		Research (DSR), Internet of Things Research (IoTR), Epidemiology data & Analytics (EDA), Quantum Technologies etc. of DST, GoI - Involved in preparation of DPR on National Mission of Interdisciplinary Cyber Physical Systems (NM-ICPS) and National Mission on Quantum Technologies & Applications (NM-QTA) - Involved in activities related to Research, technology Development, Innovation, R & D collaboration between Academic and Industry
4	Nominated Member	Prof. (Dr.) Murali Mohan - Presently associated as Director (Incubation & Sponsored Research) at Presidency University, Bangalore - Rtd. Scientist-G and Founding Mission Director of National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS) of Department of Science & Technology (DST), Govt. of India - Ex Dy. Director (Technical) of EAN-India, A Scientific Society under Ministry of Commerce, Govt. of India - Remained as Head of BDID, ICPSD and FFT of Department of Science & Technology (DST), Govt. of India
5	Nominated Member	Dr. B K Murthy - Presently associated as Dean at Amity University, Noida - Remained as Dean of Research, Atria University, Bengaluru - Ex Senior Director, Department of Electronics & Information Technology (DeitY), Ministry of Comm. & IT, Govt. of India - Ex Senior Director, Ministry of Comm. & IT, Govt. of India - Remained as CEO, Innovation and Technology Foundation at IIT, Bhilai
6	Nominated Member	Dr. Narottam Sahoo - At present Advisor and Member Secretary of Gujarat Council on Science and Technology (GUJCOST), Dept. of Science & Technology, Gujarat - Former Senior Scientist at Gujarat Council of Science City - Ex-visiting fellow at Homi Bhabha Center for Science Education, Tata Institute of Fundamental Research, Mumbai
7	Nominated Member	Dr. R V Upadhyay - Provost of CHARUSAT University - Remained as Professor & Head, Department of Physics at Bhavnagar University - Remained as Dean (Research & Development) and Principal, P D Patel Institute of Applied Sciences at CHARUSAT university - STINT-Visiting Professor at Royal Institute of Technology, Stockholm, Sweden - Receiver of the Vikram Sarabhai Award for Science and Technology and UGC Career Award
8	Member Secretary (Ex-Officio)	Provost, CHARUSAT

From the nomination, the term of the members other than *Ex-officio*, shall be for a period of two years from the date of constitution i.e from **1st September, 2025 to 31st August, 2027**. However, where nomination is made by virtue of the position, then as soon as he / she ceases to hold such position, the nomination will be treated automatically as cancelled. A member may resign his/her office by writing, addressed to the Chairperson, but (s)he shall continue in office until his/her resignation has been accepted by the Chairperson. In such case, nomination made in place of the vacancy, it shall be considered for the remaining duration / period of the constitution.

B) OBJECTIVES & FUNCTIONS :

University Advisory Board serve for several important roles in guiding academic and administrative development and maintaining connections with the external stakeholders. Here are the key functions of the University Advisory Board ;

- It will help the university leadership in making decisions regarding academic programs, research initiatives and overall academic development of the university and shall also provide expert advice on strategic planning and direction of the university.
- to ensure that the university's programs and research remain relevant, high-quality and aligned with industry needs and societal expectations.
- to identify emerging trends in education, research, and workforce needs.
- to connect with industry best practices, ensuring that graduates are prepared for the workforce and research aligns with real-world needs.
- to act as advocates for the university, supporting and promoting the university's reputation within their respective networks.
- the experts can offer mentorship and support the faculty, students and staff, fostering a collaborative learning environment. The expert shall provide guidance on various aspects of the institute, including curriculum, research and industry collaborations.
- shall assist with fundraising efforts, philanthropic relationships and also to identify potential partnership to strengthen the connections with the industry, government and other institutions.
- the expert shall mentor students and provide professional networking opportunities and also support internship and career placement opportunities.
- shall connect faculty researchers with industry partners for collaborative projects, identify opportunities for sponsored research agreements and provide insights on industry challenges that could benefit from academic research.
- it will evaluate commercial potential of university intellectual property and provide expertise in patent strategy and technology transfer.
- it will offer perspective on emerging research fields with significant potential, help align research programs with national priorities and funding trends and identify interdisciplinary research opportunities.

- it shall facilitate partnerships with other educational institutions and prominent research organizations.
- shall advise on administrative structure and organizational design and also suggest metrics for measuring administrative effectiveness.
- assist in recruiting high-profile faculty and administrators and provide guidance on competitive compensation packages
- suggest innovative approaches to staff development and retention and also help in designing attractive benefit programs within budget constraints

The above functions are not exhaustive and shall be amended as per the directives of the authority of the university from time to time.

C) PROCEDURE FOR THE MEETING :

The meeting of University Advisory Board will be held at least once in six months, i.e. minimum two meetings in a year, notice for which should be issued at least 14 days in advance and the agenda should be circulated at least 7 days before the date of the meeting.

The Provost shall be the Member Secretary of the University Advisory Board and (s)he shall be responsible for circulation of agenda, minutes and keeping all the records of the meetings. He/she shall forward recommendations of the University Advisory Board to the authority of the university before implementation which is under the purview of the power of the designated authority.

D) QUORUM :

Minimum 50 % presence of the constitution is required to form a quorum for the meeting.


Registrar

To,

1. All the above members
2. All Dean & Principal of CHARUSAT
3. All Dy. Registrars & Asst. Registrar of CHARUSAT
4. Chief Finance Officer (CFO), CHARUSAT
5. Section Officer of all the Dept./ Centre

c.f.w.cs. to: Provost, CHARUSAT